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A meeting of the **Cabinet** will be held in the Committee Rooms, East Pallant House on **Tuesday 11 July 2023 at 9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr J Brown (Vice-Chairman), Mrs T Bangert, Mr D Betts, Mr B Brisbane, Ms J Brown-Fuller, Mr M Chilton and Ms H Desai

AGENDA

- 1 **Chair's Announcements**
The Chair will make any specific announcements for this meeting and advise of any late items which due to special circumstances will be given urgent consideration under Late Items.
- 2 **Approval of Minutes** (Pages 1 - 8)
The Cabinet is requested to approve as a correct record the minutes of its meeting on Tuesday 6 June 2023.
- 3 **Declarations of Interests**
Members are requested to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they might have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Cabinet will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS TO COUNCIL

- 5 **Chichester District Council Annual Report 2022-23** (Pages 9 - 51)
The Cabinet is requested to consider the report and its appendix and make the following recommendation to Council:
That the Cabinet recommends the Annual Report 2022-2023 be received by the Council.
- 6 **Public Conveniences Refurbishment** (Pages 53 - 60)
The Cabinet is requested to consider the report and exempt appendix and make the following recommendations:

That Cabinet recommends to Council approves scheme A and releases from general fund reserves the additional budget of £152,000 as set out in

Appendix one for the refurbishment of the public conveniences at Priory Park, East Beach, Bosham Lane and Market Road and the demolition of the Tower Street public conveniences.

That Cabinet approves that the Tower Street public conveniences site is surplus to requirements and delegates authority to the Director of Growth and Place to progress alternative use or disposal of the site to achieve best value.

That Cabinet approves the cost of demolition, if required, for the Tower Street public conveniences

That Cabinet notes the revenue savings and anticipated improvements in energy efficiency as set out in paragraphs 7.3 and 9.2 as a result of the works.

Please note the Appendix to this report is exempt and printed on salmon paper
KEY DECISIONS

7 Commissioning of a Regeneration Strategy for Chichester City (Pages 61 - 66)

The Cabinet is requested to consider the report and its appendix and make the following resolutions;

Cabinet approves the Initial project proposal document (IPPD) in appendix one to commission a consultancy company to undertake the development of a regeneration strategy for Chichester City.

Cabinet approves to allocate £45,000 from reserves to cover the estimated cost of the commission.

OTHER DECISIONS

8 Asylum Seeker Grant Funding (Pages 67 - 69)

The Cabinet is requested to consider the report and make the following resolution:

That Cabinet approves delegated authority to allocate grant funding for dispersal of asylum seekers, in line with 4.1 and 4.2 below, to the Divisional Manager for Communities and Customer Services following consultation with the Cabinet member for Communities.

9 Outside Body Appointment - iESE Transformation Limited and PUSH update
The Cabinet is requested to appoint a member to iESE Transformation Limited. An update will also be provided relating to the Outside Body appointment to PUSH.

10 Late Items

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

11 Exclusion of the Press and Public

The Cabinet is asked to consider in respect of the Appendix to Agenda Item 6 and/or Agenda Item 12 whether the public including the press should be excluded

from the meeting on the following ground of exemption in Schedule 12A to the *Local Government Act 1972* namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

[**Note** The report and its appendices within this part of the agenda are attached for members of the Council and relevant only (printed on salmon paper)]

12 **Lease arrangements at Bracklesham Bay** (Pages 71 - 77)

The Cabinet is requested to consider the exempt report and exempt appendix and make the resolutions as set out in section 2.1 of the report:

(Part II)

NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
 - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
 - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]
- 5) A key decision means an executive decision which is likely to:
 - result in Chichester District Council (CDC) incurring expenditure which is or the making of savings which are, significant having regard to the CDC's budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the CDC's area or
 - incur expenditure, generate income, or produce savings greater than £100,000

NON-CABINET MEMBER COUNCILLORS SPEAKING AT THE CABINET

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which

they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this standing order at Cabinet meetings by requesting that members should *normally* seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Cabinet meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice.